

SECTION D



2019 SURVEY ON PUBLIC ACCESS TO INFORMATION (SDG INDICATOR 16.10.2)

NATIONAL QUESTIONNAIRE

Data for the reference year 2018

This questionnaire collects data and information that will be used to monitor **Sustainable Development Goal (SDG) Indicator 16.10.2** on the number of countries that adopt and implement constitutional, statutory and/or policy guarantees for public access to information at the global level.

The Instruction Manual accompanying this survey provides some concepts, definitions, methodology/ies used and practical guidelines on how to complete this questionnaire.

DEADLINE FOR RETURNING THE COMPLETED QUESTIONNAIRE



Contact information for the UNESCO Institute for Statistics

For any queries concerning the questionnaire, please contact the Communication Statistics Team at:

Email: uis.cisurvey@unesco.org

Tel: +1 514 343 6880
Fax: +1 514 343 5740
Mail: UNESCO Institute for Statistics
PO Box 6128, Station Centre-ville

Instructions for completing the questionnaire

This questionnaire should be completed by the **National/Federal Information Commissioner** responsible. If no such authority does not exist, please forward to the most appropriate authority.

Reference period for the data collected in this questionnaire

This questionnaire collects data on the financial year ending in 2018. The reference period for all tables, in provide information on the financial year, unit, currency and the reference year and main sources for the data available for 2018, please report the latest year for which data are available and indicate the reference period.

Coverage

The data provided in the questionnaire should include data on adoption and the process of implementation by the body/ies (or their equivalent) carrying out activities related to the adoption and implementation of ATI, Right laws, rules and/or practices.

Numeric data

Please enter numeric values ONLY, including zeros (to indicate nil or negligible data). If left blank, please do not respect to these categories. If necessary, please provide any explanations on the limitations (e.g. any included in the table).

Radio buttons and check boxes

The questionnaire uses radio buttons () and checkboxes (). Radio buttons are used to make a single choice. A selected radio button will deselect any other button which was previously selected in the list. A checkbox is

Each checkbox is independent of all other checkboxes in the list, so checking one box doesn't uncheck the checked. A stand-alone checkbox is used for a single response that can be checked or unchecked.



Navigation

Please use the "**Next**" and "**Previous**" buttons to move between pages. The scroll bars located on the far left or right. Please do not use the browser's back and forward arrows of your navigator.

All fields marked with an **asterisk (*)** are mandatory.

Submit the completed questionnaire by clicking on the "**SUBMIT**" button at the end of the questionnaire.



* Country

Please select

1. Please provide information about the person(s) responsible for completing this questionnaire.

Contact 1

Salutation: (Mr, Ms., Dr.)

* First Name:

* Last Name:

Organization/Unit:

Job Title:

* Email:

Phone number:

Contact 2

Salutation: (Mr, Ms., Dr.)

First Name:

Last Name:

Organization/Unit:

Job Title:

Email:

Phone number:

2. Please provide information about the person(s) responsible for the monitoring of SDG 16.10.2:

Contact 1

Salutation: (Mr, Ms., Dr.)

First Name:

Last Name:

Organization/Unit:

Job Title:

Email:

Phone number:

Contact 2

Salutation: (Mr, Ms., Dr.)

First Name:

Last Name:

Organization/Unit:

Job Title:

Email:

Phone number:

3. Please indicate the year of the data provided if different from the reference year requested:

Please select

SECTION 1

SDG INDICATOR 16.10.2: ADOPTION - THE LEGAL FRAMEWORKS

4. Does your country have non-binding policies made at the national / federal level?

		If In progress, please explain:
Public statement (e.g., Open Government action plan)	<input type="text"/>	<input type="text"/>
Strategy (e.g., Open Government strategy and Open Data/ Open Access) and public domain policies-related	<input type="text"/>	<input type="text"/>
Master/Action plan (or national implementation) plans, Standard Operational Procedures, protocols, digital Government/e-government policies relating to implementation of ATI	<input type="text"/>	<input type="text"/>

		If In progress, please explain:
Other, please specify: <input type="text"/>	<input type="text"/>	<input type="text"/>

5. Does your country have non-binding policies made at the regional / state / provincial

		If In progress, please explain:
Public statement (e.g., Open Government action plan)	<input type="text"/>	<input type="text"/>
Strategy (e.g., Open Government strategy and Open Data/ Open Access) and public domain policies-related	<input type="text"/>	<input type="text"/>
Master/Action plan (or national implementation) plans, Standard Operational Procedures, protocols, digital Government/e-government policies relating to implementation of ATI	<input type="text"/>	<input type="text"/>
Other, please specify: <input type="text"/>	<input type="text"/>	<input type="text"/>

6. Has your country adopted a constitutional, statutory and/or other legal guarantee for public access to information?

- Yes
- No

8. Access to information - Legal Instruments by level of government

Regional / state/ provincial

	Access To Information			If yes, does the rule include the right to request and receive information		If yes, does the rule obligate public bodies to provide information (so including proactively)		Please specify (title and/or v
	Yes	No	In progress	Yes	No	Yes	No	
Primary legislation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Secondary legislation/regulation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Supplementary law	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Binding policy document	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Other, please specify: <input type="text"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	

9. Please indicate in the table below the administrative functions of the body(ies) regarding access to information (where applicable).

National / Federal

Functions

	Oversight	Appeals	If yes to appeals, are the decisions on appeals binding?	If yes to appeals, does it have power to impose sanctions on information holders?
Information Commission / Commissioner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Data protection or privacy Commission/Commissioner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Human Rights Commission	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ombudsman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Department/Ministry/Agency	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other, please specify: <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

10. Please indicate in the table below the administrative functions of the body(ies) regarding access to information (where applicable).

Regional / state/ provincial

Functions

	Oversight	Appeals	If yes to appeals, are the decisions on appeals binding?	If yes to appeals, does it have power to impose sanctions on information holders?
Information Commission / Commissioner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Data protection or privacy Commission/Commissioner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Human Rights Commission	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ombudsman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Oversight	Appeals	If yes to appeals, are the decisions on appeals binding?	If yes to appeals, does it have power to impose sanctions on information holders?
Department/Ministry/Agency	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other, please specify: <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

11. Please indicate in the table below the activities for each body (where applicable).

National / Federal

Activities

	Provide implementation guidance	Offer training to officials	Raise public awareness	Give comments on compatibility of draft legislation with ATI law	Publish an annual report	Require public authorities to create records of their activities and decisions
Information Commission / Commissioner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Data protection or privacy Commission/Commissioner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Human Rights Commission	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ombudsman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Department/Ministry/Agency	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other, please specify: <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

12. Please indicate in the table below the activities for each body (where applicable).

Regional / state/ provincial

Activities

	Provide implementation guidance	Offer training to officials	Raise public awareness	Give comments on compatibility of draft legislation with ATI law	Publish an annual report	Require public authorities to create records of their activities and decisions
Information Commission / Commissioner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Data protection or privacy Commission/Commissioner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Human Rights Commission	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ombudsman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Department/Ministry/Agency	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other, please specify: <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

13. Please indicate who is responsible for appointing/removing the members of ATI bodies.

Please check all that apply

	Entity				If other, please specify:
	Executive branch of government	Legislature	Judiciary	Other	
National / Federal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>

	Entity				If other, please specify:
	Executive branch of government	Legislature	Judiciary	Other	
Regional / state / provincial	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>

14. In regards to the number of persons employed by your ATI bodies, please complete the table below:

	Male			Female			Total		
	Full-time	Part-time	Total	Full-time	Part-time	Total	Full-time	Part-time	Total
National / Federal	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Regional / state / provincial	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

If necessary, please provide any explanations on the limitations (e.g. any inclusions or exclusions) of the data provided in the box below.

15. Total expenditure on ATI by type of expenditure and level of government

Finance data should refer to the financial year ending in 2018; otherwise use the latest year available. Please indicate the reference period for the reported data:

	Month	Year
Financial year ended in (month/year)	<input type="text"/>	<input type="text"/>

16. Please indicate the unit and currency for the reported data.

	Unit		Currency
	<input type="text"/>		<input type="text"/>

**17. Type of expenditure
(in national currency)**

	Level of government		
	National / Federal	Regional / state/ provincial	Total
Operating expenditure	<input type="text"/>	<input type="text"/>	<input type="text"/>
Capital expenditure	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total expenditure	<input type="text"/>	<input type="text"/>	<input type="text"/>

If necessary, please provide any explanations on the limitations (e.g. any inclusions or exclusions) of the data provided in the box below.

18. Total number of requests for information received, disclosed and denied

Requests

	Received	Disclosure			Denied (non-disclosed)
		Full disclosure	Partial disclosure	Total	
National / Federal	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Regional / state/ provincial	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

If necessary, please provide any explanations on the limitations (e.g. any inclusions or exclusions) of the data provided in the box below.

19. Total number of requests by reason (partial disclosure or non-disclosure)

	Reason				Total
	National security	Privacy concerns	Commercial confidentiality	Other	
Partial disclosure	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Non-disclosure	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

	Reason				Total
	National security	Privacy concerns	Commercial confidentiality	Other	
Total	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

If other, please specify:

If necessary, please provide any explanations on the limitations (e.g. any inclusions or exclusions) of the data provided in the box below.

20. Please indicate the average time taken to respond to requests in the reference year

	Time to respond to requests				What is the legal/policy specified time for response
	1-30 days	31-60 days	More than 60 days	Data not available	
National / Federal	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
Regional / state/ provincial	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>

21. Total number of internal appeals received, granted and dismissed in the reference year

Internal appeals

	Received	Granted			Dismissed
		Fully	Partially	Total	
National / Federal	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Regional / state/ provincial	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

If necessary, please provide any explanations on the limitations (e.g. any inclusions or exclusions) of the data provided in the box below.

22. Total number of external appeals received, granted and dismissed in the reference year

External appeals

	Received	Granted			Dismissed
		Fully	Partially	Total	
National / Federal	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Regional / state/ provincial	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

If necessary, please provide any explanations on the limitations (e.g. any inclusions or exclusions) of the data provided in the box below.

23. Please indicate the average time taken to decide on appeals in the reference year

	Time to decision of appeal				What is the legal/policy specified time to decide on appeals
	1-30 days	31-60 days	More than 60 days	Data not available	
National / Federal	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<div style="border: 1px solid black; height: 40px;"></div>
Regional / state/ provincial	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<div style="border: 1px solid black; height: 40px;"></div>

ENDING

Thank you for your contribution to the monitoring of SDG 16.10.2 on public access to information